Wyoming Prevention Framework Community Grant Report

Attachment B

This report is for this time period	May 1, 07- Sept.	Please email this report as an attachment to Substance Abuse & Mental Health Services Division.
May 1 - September 30, 2007	30, 07	Wyo Dept. of Health lisa.laake@health.wyo.gov
Today's Date	23-Oct-07	For information call 1-800-535-4006
County	Uinta	or 307-777-6494
Contract Organization Name	Uinta County	
	•	
Your Name	Tera Lawlar	
		Please keep both a hard-copy and file copy for you
Your Mailing Address	162 Ridge Lane	records
City, State, Zip	Evanston, WY 82930	
Your Work Phone Number	307-789-6363	
Fax	307-789-3944	
Your Work Email Address	snowvolleyball@msn.com	

ltem	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
	Staff, Board of Directors, Volunteers, Work				
١	Assignments, and Technical Assistance				
	SPF Staff Hired (report name, percent of time,				
1	email address, phone number)	1-Feb-07	100%	1-Feb-07	Hired Teran Lawlar SPF-SIG Coordinator
	Supervise SPF staff/staff evaluation (note dates				Discussed SPF-SIG Contract, expectations, job
2		1-Feb-07	100%	1-Feb-07	description, etc. Teran and Jim meet and review weekly
	Name, title, and phone number of the staff's				Jim Hissong, Human Services Coordinator for Uinta
3		1-Feb-07	100%	1-Feb-07	County 307-789-7194 ext 203
	Criminal history record compliance (briefly note				
	yes or no if any action was taken this quarterdo	4.5.1.07	4000/	45107	
4	not report names)	1-Feb-07	100%	1-Feb-07	Yes - background check SPF/WFLI Kickoff in Casper - Tera Lawlar and Jim
5	Staff training and paid travel	7-Mar-07	100%	7-Mar-07	
	Stan training and paid traver	7-Iviai-07	10078	7-IVIAI-07	riissorig
	(list all training paid under the contract, dates,	40.1.07	40004	45.1.05	SPF/SIG Meeting in Lander - Meeting in Cheyenne, WYJim Hissong - Meals 6-25-07 totalling \$ 49.27, Mileage totalling \$235.22- 485 miles at .485 cents per mile. Jim Hissong - San Diego, CA - Meals on 9/30/07 - \$215.13, Lodging \$1249.96, Parking \$44.50, Fuel \$12.00, Internet Service \$19.90, Cheyenne Lodging For Jim \$197.13, Fuel in Cheyenne \$88.52, Meals \$112.10
	traveler name, amount)	12-Jun-07	100%	15-Jun-07	Best Western (Lander) 6-28-07 \$160.50,
6	Notify the Division of any board of directors/staffing changes				None to report
0	directors/staining changes				MSU Contract - Carry over monies, More information
7	Other Contract Work Agreements (report details)				TBA
8			100%	7-Sep	
9	Other				
3	Needs Assessment Activities				T
1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007	100%	5-7 Mar-07	SPF/WFLI Kickoff "Taking a Closer Look" in Casper, WY Discussed workbook for Needs Assessment.
2	Needs Assessment Instrument Dessived	Feb or March 2007	1000/	E 7 Mor 07	Received workbook, went through page by page for full
	Needs Assessment Instrument Received Data Collection	2007 May-07		5-7 Mar-07 Mid April-07	understanding. Met with various agencies in UC to compile data.
3	Data Collection	iviay-07	90 //	IVIIU April-07	Collected data for workbook to determine priorities and
4	Data Analysis	May-07	90%	Mid April-07	needs for Uinta County.
	,,			26-Apr-07	Met with CAC to discuss our focus and priorities specific and unique to Uinta County. CAC did eventually determine priorities based on data collected.
E	Priorities Identified	7-Mov			
	Priorities Identified	7-May	100%		determine priorities based on data conceted.
6	Needs Assessment Sent to SAD	1-Jun-07	100%	May, 07	determine promies based on data concered.
	Needs Assessment Sent to SAD Receive SAD Comments @ Needs Assessment		100%		determine provinces based on data concered.
7	Needs Assessment Sent to SAD	1-Jun-07	100%	May, 07	determine province based on data concered.
7	Needs Assessment Sent to SAD Receive SAD Comments @ Needs Assessment Revise Needs Assess/Submit Final	1-Jun-07	100% 100%	May, 07 July, 07	determine province based on data concered.
7	Needs Assessment Sent to SAD Receive SAD Comments @ Needs Assessment Revise Needs Assess/Submit Final	1-Jun-07	100%	May, 07	Comments or Notes

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
3	Community Infrastructure Activities				
	Community Advisory Council Activities				CAC has met a total of 6 times, however not all have been formal with the powerpoint presentation, etc. Firs meeting we introduced the SPF-SIG Grant, discussion goals for the community and the purpose of this grant. CAC has teamed up with the block prevention people, CYC, and 21C to correlate and share data, as well as understand what is already being done in the county sc we do not reinvent the wheel. The CAC took a brief break while we were waiting for the Strategic Plan to b approved, in the meantime we worked on a proclamatic

	Community Advisory Council Meetings				March 14, 07 - Eight CAC Members (plus Tera & Jim) March 28, 07 - Four CAC Members (plus Tera & Jim) March 29, 07 - Additional members interested in SPF-SIG, joined forces with CYC Meeting to share information April 12, 07 - Nine (plus Tera & Jim) CYC and PF met to share data, CYC made "Misuse of Alcohol" tager goal and focus. April 19, 07 - five members (plus Tera & Jim) PowerPoint Presentation overview of SPF-SIG, Packets for all CAC Members with data compiled specific to Uinta County, prioritized focus and goals for UC. April 26, 07 met with members who could not attend on 19th. Gave overview of meeting and organized future meetings. In June we met (8 members inclusing Tera & Jim) and we discussed the potential strategies we should use for Uinta County. We met a lot with Officer Kirby with the EPD to discuss the law enforcement focus and the connections and collaborations needed and required to be successful. We met with Officer Kirby four separate times during the
2			100%	2 May 07	SP Phase.
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		100 /6	3-Way-07	We met in May to review the Needs Assessment - Eight
	See below for membership report				CAC Members (Including Tera and Jim)
					Uinta County Commissioners approved the budget and
					the resources for this grant. Each month any and all
_	Budget and Funding Approved by CAC (attach				contracts are brought to them for signatures and
3	minutes)				approval.
	Community Resource Assessment				
4					Di i i i a capata i i i i i i i i i i i i i i i i i i
6	(Optional) local SAPST and/or CADCA Training for SAC/Community			7-May	Planning to have SAPST Training with Jim Hissong in Evanston.
					Members of the CAC helped determine needs of Uinta
					County. Shared information with several committees
					(School District and Random Drug Testing, Parent
	Briefly describe how the community was involved				Advisory Council at EHS, etc.) to explain findings and
7	in the SPF process during this reporting period			26-Apr-07	obtain suggestions, ideas, etc.
	5.6.1.3.1.3.3.3.3.1.1				
_	Briefly describe how the community was involved				
	in the SPF process during this reporting period Other CAC/Infrastructure				
8	Other CAC/Infrastructure				
D	Strategic Planning Activity				
	Attend Strategic Planning Training	Jul-07	100%		Lander, WY
	Receive Strategic Planning Materials from SAD			June, 07	Lander, WY
	Research Evidence Based Strategies			June, 07	Lander, WY
	Match Strategies to Data/Needs		100%	July, 07	
	White Otentania Blan		4000/	l 07	Wrote the plan and asked the CAC and the EPD to
-	Write Strategic Plan			July, 07	review and make suggestions and or changes.
-	Submit Strategic Plan to SAD		100%	Aug, 07	Aug, 07
	Receive SAD Comments/Revise/Final Plan	31-Aug-07	100%	Oct, 07	Strategic Plan approved on October 5th, 2007. Plan starting to take action
	Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
E	Implementation (only with SAD approval)				

F Deliverables and Assurances

	Reports				
	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100%	15-May-07	
2	May 15: Submit Expenditure Report to SAD	15-May-07	100%	6-Apr-07	Attached - Budget Request Form. Questions regarding budget, In-State travelneed to reallocate funds.
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07	n/a	n/a	On hold until January, 2008
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07	100%	July, 07	
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07	100%	Oct, 07	
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07	100%	Oct, 07	
7	Complete evaluation agreement with WySAC	30-Mar-07	100%	15-Apr-07	Debbie Nees contact with UC - needed signature page.
					New Contract with WySAC for new year to
	Provide any other evaluation information				Commissioners - approved on 10-16-07
	Submit any requested data				
10	Obtain Chapter 16 Prevention Certification	Summer, 07	100%	Summer, 07	
11	On-Site evaluations or reviews				Met with Mike Vercauteren in August, 07 to discuss Technical Assistance, Met with Robert K., and Marilyn Patton regarding SPF-SIG Carry-over funds in Sept. 07. Discussion for signatures and the Commissioners of Ulinta County. Met with Trish and Kay with WySAC to discuss Evaluation of Strategic Plan.

	Post 2 newspaper ads/articles about the SPF				Articles in Uinta County Herald regarding Random Drug
12	grant (attach copy)	Sept. 07	100%	Sept, 07	Testing Policy at UCSD#1 and the Activities Department.

			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
G	Other Information				
	Briefly describe any actions taken by the LEAD				We have learned that everything we do needs to be
	AGENCY (fiscal agency) board of directors or high				signed and approved by out Commissioners of Uinta
1	level staff around the SPF SIG grant		100%	Sept, 07	County because they are our fiscal agent.
	Restricted activities (report any approval				
2	requested and received for these)				
					Family Day in Uinta County - Worked with Commissioners to discuss the importance of eating with you family in hopes to reduce substance abuse. Information to EVERY school aged student in Uinta County with facts and figures promoting Family Day, Information at the Rec Center, Library, Grocery Stores,
	fairs/brochures/educational materials		100%	Sept. 24, 07	Etc.
	media				Uinta County Hearld Postcard in newspaper advertising
3	Please note any significant changes from the budget submitted in the application.				
	What was the one greatest accomplishment this reporting period? How was this accomplishment shared with the community?				I think after the difficult time trying to obtain signatures, we have finally found a solution between the coordinators for state /federal grants, and the fiscal agent, Uinta County. Robert and Marilyn were fantastic when they came to Evanston to try their best in assuring that we had the correct contracts and tried to work with us in obtaining signatures from our commissioners
	What was the one greatest barrier this reporting				
5	period? What was done to address this barrier?				Signatures required in a two to three day turnaround.
6	Please briefly list any significant changes or information related to this grant				Carry-over monies for Social Norming Campaign - work with MSU Contract
7	Please provide input and recommendations about technical assistance provided by SAD and SAD contractors				So far I have not received much help, if any at all. Mike came to Evanston in August to discuss startegic plans, but besides that one visit and one conference all, that has been the extent of the WYpTAC help.

COMMUNITY ADVISORY COUNCIL

	Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
	Chet Alexander	3/14/2007	5		Resource Officer - Evanston Police Department
	Pat Banks	3/14/2007	1		Uinta County Director of Public Health
	Joy Bell	3/14/2007		X	Firector - Community Youth Coalition (CYC)
	David Bennett	3/14/2007		Х	New Principal - Evanston High School
	Glenna Calmes	3/14/2007	1		Director Safe & Drug Free Schools - UCSD#1
	Keith Carter	3/14/2007	0		Regional Director DFS
	Linda Cummings	3/14/2007	0		Director of SAFV - School Board Member
	Will Davis	3/14/2007		X	Mayor of Evanston
	Wally Hale	3/14/2007	0		Chief - Mountain View
	Jeff Harrah - Moved, no longer Principal at EHS	3/14/2007		Х	Principal - Evanston High School
	Jim Hissong	3/14/2007	11		Human Services Coordinator Uinta County
	John Kirby	3/14/2007		X	Captain - Evanston Police Department
	Judge Rick Lavery	3/14/2007		X	Municipal Judge - UC Youth & Drug Court
	Todd Limoges	3/14/2007	1		Principal - Lyman High School
	Lou Napoli	3/14/2007		Х	Uinta County Sheriff
	Jeff Newton	3/14/2007		X	Principal - Mountain View High School
	Tamra Petersen	3/14/2007		Х	21C Grant Coordinator
	Bob Stoddard	3/14/2007		X	Uinta County Board of Commissioners
	Dean Stout	3/14/2007	1		Uinta County Attorney
	Kendra West	3/14/2007		X	UCSD#1 School Board Member
	Grace Zolnosky	3/14/2007		Х	Director - Youth and Drug Alcohol Court
	Lee Parker	3/29/2007		X	Municipal Court Clerk
	Chris Jensen	3/29/2007	1	X	City Court Clerk
	Heidi Wilson	9/20/2007	1		Block Grant Coordinator
	Melissa Johnson	9/20/2007	1		Tobacco Grant Coordinator
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